

GENERAL INFORMATION ON PRIVATE DINING

Guarantee

Three days (72 hours) before your dinner, you will be responsible in providing us with the final number of guests. If we do not receive the final number 72 hours prior your dinner, the original number of guests on the contract will be considered your guarantee. If your actual number exceeds the guarantee, you will be charged for the actual number of guests attending the dinner.

Food and Beverage Minimum

Each day and meal period differs in what we consider the food and beverage sales minimum. The food and beverage sales minimums represent the minimum amount of dollars that need to be spent in the room. If your sales are not met, there will be a room rental fee added to your check. The food and beverage minimums do not include taxes or gratuities. Please check with our managers for the respective restaurants minimums.

Deposits and Cancellations

Once we receive your signed contract back, we will secure your room for the date requested. All deposits are non-refundable and if the dinner is canceled, there will be cancellation fees that apply based on the contract up to and including 100% of your estimated dinner

Special Requests

We will do everything in our power to honor any and all guest's requests including gluten free, allergies and diet specific dinners.

Audio Visual Needs

We do offer a screen for your use for a \$35.00 fee. If you will be needing additional AV needs, we will refer you to one of our tech vendors. You will be responsible for any fees that are related to out of house rentals.

Service Charge and Tax

You will be charged a 20% service charge and a rate of 8% tax on food and wine and an 11% tax on liquor.

Bartender Fees

In the event that a bartender is requested for your event, there will be a \$100.00 bar set up fee

Customized Menus

If you would like to have your company logo placed on your menu, please provide us with the company logo in a jpeg format.